

Site Visit Instructions:

FA441725QHURL – NAF Soundside Club Audio Visual Installation

DATE AND TIME

1. A site visit for the subject requirement will be held on Tuesday, 2 September 2025, at 9:30 AM.

LOCATION

2. The site visit will be held at the Soundside Club on Hurlburt Field, FL. The address of the building is 107 Kissam St., Bldg. 90910, Hurlburt Field, FL 32544.

BASE ACCESS PROCEDURES

3. In order to ensure base access, please email the following to both gery.reyes_ramos@us.af.mil and alyssa.garred@us.af.mil no later than 24 September 2025 at 2:00 PM CDT for all individuals attending:
 - a. Full Name (Include Middle Initial, Name must be entered as it appears on visitor's Real ID)
 - b. Date of Birth
 - c. Driver's License Number and State of Issue
 - d. Last four (4) digits of Social Security Number
4. Please go to the Hurlburt Field Visitor Control Center with your driver's license to receive the visitor's access pass prior to the site visit. Plan accordingly, the site visit will begin at 10:00 AM CDT.
5. Proceed to the Site Visit location once receiving your visitor's pass.
6. Any names submitted after 24 September 2025, 2:00 PM CDT, will not receive sponsorship onto Hurlburt Field for the subject site visit.

Notice: Any vehicle that you operate may be subject to random inspection by 1 SOSFS law enforcement personnel. Any refusal to a vehicle inspection will result in immediate denial to Hurlburt Field and could result in permanent debarment from all DoD installations. All visitors must proceed directly to/from the site visit event.